

Locations

Are you interested in WIA training? For more information or to make an appointment with our job developer, please contact the Shawnee Development Council office nearest you.

Administrative Office

530 W Washington Street
PO Box 298
Karnak, IL 62956
Phone: (618) 634-2201
Fax: (618) 634-9551
E-mail:

doris.m.wia@shawneedevelopment.org

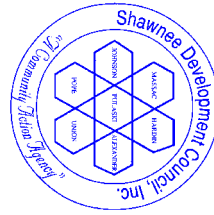
Career Assessment & Case Management Office

Shawnee Community College
Main Campus
Phone: (618) 634-3293
Or
Toll Free: 1-800-481-2242
Ext. 3293
E-mail: tianar@shawneecc.edu

County Offices

Alexander Co.	734-0535
Johnson Co.	658-6131
Massac Co.	524-2941
Pulaski Co.	745-6388
Union Co.	833-7431

Shawnee Development Council, Inc. is an Equal Opportunity Employer and Program Provider. Auxiliary aids are available upon request to individuals with disabilities.



Shawnee Development Council, Inc.
530 W Washington Street
PO Box 298
Karnak IL 62956-0298

**Have you or
your spouse
been laid-off
from your job?**



You may be eligible for
Dislocated Worker or
Displaced Homemaker
services to help you prepare
for a new career.

**Shawnee Development
Council, Inc.**
Workforce Investment Act Program

Phone: (618) 634-2201



Who can qualify?

- Are you or your spouse currently laid-off and looking for work or in need of training to find employment?
- Are you drawing or exhausted your unemployment benefits?
- Were you an unpaid homemaker dependant on the income of another but have lost that income due to death, separation, or divorce?
- Are you a formerly self-employed individual
- Were you laid-off and returned to work in a job that pays 80% or less than your former employer?



Meet with a WIA Case Manager to find out more.

Funds are available to assist you. The Workforce Investment Act (WIA) program sponsors a variety of training and support programs through selected service providers. Services can include job search assistance, resume preparation, classroom training, on-the-job training assistance, and necessary support services to help you get back on the road to employment.

How to Apply for Services

The following is a checklist of the documents needed to complete an application for the WIA program. Gather these materials and visit the Shawnee Development Council, Inc. office nearest you.

- ⇒ Birth Certificate (does not have to certified)
- ⇒ Social Security Card
- ⇒ Proof of Address
- ⇒ Driver's License or State Picture I.D.
- ⇒ Male applicants need proof of Selective Service registration
- ⇒ Veterans need a copy of form DD-214
- ⇒ Names and addresses of past employers plus dates of employment
- ⇒ Proof of past 6 months income (listed month by month) See the following examples:

Unemployed:

Unemployment Insurance Benefit letter and U.I. check stubs.

Layoff letter—to include the starting and ending dates of employment, the job duties performed, and whether you were laid off or discharged.

TANF/Public Assistance:

A print-out or statement on official letterhead showing food stamps, cash, and/or medical benefits.

Employed /Working:

Check stubs—need every one, or a print-out or written statement from employer on company letterhead.

Veterans are given preference where possible.

What Services Are Available?

The primary purpose of WIA is to consolidate, coordinate, and improve employment, training, literacy, and vocational rehabilitation programs in the United States. WIA provides the framework for a unique national workforce preparation and employment system designed to meet both the needs of the nation's businesses and the needs of job seekers and those who desire to further their careers.

Core Services: Job search assistance, career counseling, resume preparation assistance, assessment, etc.

Individual Training Allowances: Funds for training may be limited by the type of programming in which a participant enrolls.

Short-term (less than 20 semester hours) is allowed up to \$3,500.

Certificate Program (21 semester hours up to, but less than Associate Degree) is allowed up to \$5,000.

Associate Degree program is allowed up to \$6,000.

Bachelor Degree (training program must be limited to 96 semester hours or less) is allowed up to \$10,000.

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